



বিডি থাই ফুড এন্ড বেভারেজ লিমিটেড BD THAI FOOD & BEVERAGE LTD.



BTFBL/PSI/12/2024/02

Dated: December 2, 2024

The Chairman
Bangladesh Securities and Exchange Commission
Securities Commission Bhaban
E-6/C, Agargaon, Sher-e-Bangla Nagar Administrative Area
Dhaka-1207.

Subject: Notice of the 14th Annual General Meeting.

Dear Sir,

We are pleased to inform you that the 14th Annual General Meeting (AGM) of the members of the BD Thai Food & Beverage Ltd. will be held on **Tuesday, 24 December 2024 at 11:00 am** by using Hybrid System in combination of physical presence at Trust Milonayaton, 545, Old Airport Road, Dhaka Cantonment, Dhaka 1206, Bangladesh and also using digital platform at the link: <https://bdthaifood.bdvirtualagm.com> to transact the following businesses and to adopt necessary resolutions:

Ordinary Business:

1. To receive, consider and adopt the Audited Financial Statements for the year ended on 30 June 2024 together with Directors' Report and Auditors' Report thereon.
2. To declare the dividend for the year ended on 30 June 2024 as recommended by the Board of Directors.
3. To elect/re-elect Directors of the Company.
4. To appoint/ reappoint Statutory Auditor of the Company for the year ended on 30 June 2025 and to fix their remuneration.
5. To appoint Corporate Governance Compliance Auditor for the year ended on 30 June 2025 and to fix their remuneration.

Special Business:

1. To change the registered name of the company to 'BD Thai Food & Beverage PLC' from 'BD Thai Food & Beverage Ltd.'

"Resolved that the proposal of changing the registered name of the company to 'BD Thai Food & Beverage PLC' from 'BD Thai Food & Beverage Ltd.' in accordance with the Companies Act, 1994 (amendment up to 2020) as well as amendment in the relevant clauses of the Memorandum and Articles of Association of the company be and is hereby approved subject to approval of shareholders and regulatory authorities."

2 December 2024
Dhaka

By order of the Board of Directors


02/12/2024
Md. Habibur Rahman
Company Secretary

Notes:

- The Board recommended final dividend 1% which was paid earlier as interim cash dividend to the shareholders other than sponsors & directors for the year ended 30th June, 2024.
- Members whose name appeared in the Member's/ Depository Register as on **Record Date i.e. December 9, 2024** will be eligible to attend/participate and vote in the 14th AGM.
- A member entitled to attend and vote at the AGM may appoint a proxy to attend the meeting and take part in the proceedings thereof on his/her behalf. The scanned copy of "Proxy Form" duly signed and affixed with BDT 100 revenue stamp must be sent through email to Company's Share Department at info@btfl.com deposited at the Office of the Company no later than 72 hours before commencement of the AGM.
- The Corporate Shareholders need to send their authorization letter to join the meeting of the Company at least 72 hours before the commencement of the AGM.
- The Shareholders will join the Hybrid AGM through the link: <https://bdthaifood.bdvirtualagm.com>. The Shareholders will be able to submit their questions/ comments and vote electronically 48 (Forty-eight) hour before commencement of the AGM and also during the AGM. For logging into the system, the Shareholders need to put their 16-digit Beneficial Owner (BO) ID or 5-digit Folio Number and other credentials as proof by visiting the said link.
- Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018, soft copies of the Annual Report 2024 along with the Proxy Form and Notice of the AGM will be sent to the Members' respective email address available as per CDBL record. The Annual Report will be available in the Company's website at: www.btfl.com.
- As per Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013, "no benefit in cash or kind, other than in the form of Dividend (i.e. No Food/Box/Gift Coupon etc.)" to be distributed at the AGM.

NB: The 14th AGM notice of the company will be available on the company's website i. e. www.btfl.com

Copy to: 01. Managing Director, Dhaka Stock Exchange PLC
02. Managing Director, Chittagong Stock Exchange PLC